

## Research Methods Training Series: Illinois State Board of Education

**January 29, 2019**  
**1:00–3:30 p.m. CT**  
**Illinois State Board of Education**  
**Springfield, Illinois**

### Agenda

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| <b>1:00–1:10 p.m.</b> | <b>Welcome and Introductions</b><br><i>Dr. Keshia Harris will lead introductions.</i>   |
| <b>1:10–1:20 p.m.</b> | <b>Project Overview</b><br><i>Dr. Harris will share sequence of meetings and topics that will be covered during each training series. She will review the goals of the day's meeting. Dr. Harris will highlight the importance of high-quality data and research for evidence-based decisionmaking in education settings.</i>   |
| <b>1:20–1:50 p.m.</b> | <b>Interviews as a Research Method</b><br><i>Dr. Harris will give a presentation highlighting the appropriate application and design of interviews as a research method. She will give examples of the appropriate applications of interviews as a research method to address different kinds of information needs, drawn from current projects that ISBE staff are working on.</i> |
| <b>1:50–2:10 p.m.</b> | <b>Developing an Interview Protocol</b><br><i>Dr. Harris will present on the process of developing an interview protocol from research questions.</i>   |
| <b>2:10–2:30 p.m.</b> | <b>Activity: Developing an Interview Protocol</b><br><i>Participants will work in small groups to develop an interview protocol based on their research questions established in session 1. Dr. Harris will provide guidance to each small group during the activity.</i>   |
| <b>2:30–2:40 p.m.</b> | <b>Break</b>  |

**2:40–2:55 p.m.**

**Developing a Coding Structure**

*Dr. Harris will present the process of developing a coding structure, taking into account research questions and interview protocol. She will review best practices in coding and provide examples of analysis of coded transcripts.*

**2:55–3:10 p.m.**

**Activity**

*In small groups, participants will use their research questions and interview protocol to develop a draft coding structure. Dr. Harris will provide guidance and feedback to each small group.*

**3:10–3:25 p.m.**

**Observations and Rubrics**

*Dr. Harris will present the uses and best practices in conducting observations and using rubrics. She will present examples that relate to the current projects that ISBE staff are working on.*

**3:25–3:30 p.m.**

**Closing**